

DD/A Registry

88-2103X

## ROUTING AND TRANSMITTAL SLIP

Date

3 October 1988

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. DIRECTOR OF MEDICAL SERVICES

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

FYI

cc:

OGC

DD/A REGISTRY  
607DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
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## DEPARTMENT OF HEALTH &amp; HUMAN SERVICES

Public Health Service



Alcohol, Drug Abuse and  
Mental Health Administration  
Rockville MD 20857

DD/A Registry
88-2103X

DATE: September 26, 1988

FROM: Chairman, Interagency Coordinating Group

RE: Collection Handbook

TO: Tier I, II, III Primary Liaisons  
for a Drug-Free Federal Workplace

I am very pleased to be able to forward to your agency several copies of the "Urinalysis Collection Handbook for Federal Drug Testing Programs" for implementation of the Mandatory Guidelines for Federal Workplace Drug Testing Programs.

This handbook has been designed to provide additional guidance to the collection site personnel responsible for the collection of urine specimens as required under the testing component of each Federal agency's drug-free workplace program.

All references in the publication to obtaining the concurrence of or consulting with a higher level supervisor are references to the agency Drug Program Coordinator, or his/her delegate. These procedures should be followed by contractor staff, also.

If anything in this handbook should appear to conflict with the Mandatory Guidelines, the Mandatory Guidelines have priority and are to be followed.

Additional copies of the handbook may be obtained from our office or purchased from the Government Printing Office.



J. Michael Walsh, Ph.D.

Enclosures

National Institute on Drug Abuse

# Urinalysis Collection Handbook for Federal Drug Testing Programs

For Implementation of the Mandatory Guidelines  
for Federal Workplace Drug Testing Programs

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Public Health Service

Alcohol, Drug Abuse, and Mental Health Administration